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with the purpose of identifying what people are doing to implement these changes. The senior leaders have decided that they would go out independently in order to gather ideas and come back within a couple of weeks to look at this evidence and how it could fit in with RBS philosophy. Mike is interested in not only implementing these changes in order to get compliance, but also to ensure it makes a difference in terms of student learning and progress. Management will purposefully gather information and come back to the Board at the end of the term with findings and a way forward.

- The ERO Review has come back, Mike will distribute this to staff in the week following the meeting and the week after that the review will go out on newsletter and website etc.
- Mike stated that the Board should be aware that there is a Ministerial Review going on currently around what is going to be the Government focus and the emphasis may shift slightly. He believes there still will be a focus on at risk learners but also believes there will be an increased emphasis on the process of delivery of curriculum through key competencies.
- Mike ran through some options that the Board could consider in regards to the NZEI Strike. See point 8.

4. Ben (Accounting for Schools - Financial Overview and implication on bottomline of Backfield Development)

- Mike has been talking to Ben and one of his concerns is the impact that paying the \$120 000.00 cash is going to have on the school's bottomline. When looking at all the indicators of the reports that have been sent through, it will be noticed that the school has been tracking really well. Budgeting has been pulled back and the school has been fiscally responsible. Mike spoke to Ben about what this spend would look like for the Board. At the moment the school's uncommitted funds is at \$80 000.00. If the \$120 000.00 is spent, the uncommitted funds would therefore be in deficit.

On paper this would potentially make it look like working capital and equity has been eroded even though the money has been ploughed into a backfield and mitigating that health and safety risk. The cash sits on the balance sheet, because it is being expensed out on something that's not actually an asset (grass), the assets go down on the balance sheet and so the equity goes down.

Mike and Ben spoke about how to mitigate this and Mike has come up with an alternate budget based on cutting out non-essential items that don't need to be purchased this year to help to build up cash reserves. Mike requested approval from the Board to get Accounting for Schools to load up the new budget. Mike believes that this budget will not impact learners and for staff at an acceptable level. This will mean that some of the lesser curricular budgets will be put on hold.

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Mike mentioned that the Board should recognise that they had delivered a legacy project as the school has never had a backfield. Ben directed Mike in that the school does not have a habit of tapping into pub charities. Ben and Mike identified the bore for which the school is going to pay approximately \$20 000.00. Mike is going to obtain another quote, Ben informed Mike of a number of charities to try to acquire the money for the bore which would immediately put that \$20 000.00 back on the balance sheet.

However, Mike had to renegotiate the cleaning contract which has gone up by another \$ 20 000.00, the contractors identified a need to increase the number of staff to deliver a level of service that was acceptable. There was a clause in the cleaning contract regarding disagreement on prices that would have left RBS with no cleaners on short notice and Mike also recalled that the tender process for cleaning contractors did not attract much interest.

This expense, the increased risk, not getting any assets and cutting back more, maintenance DIY and deferring some of the non-essential spending was all factored into the new budget.

Mike reiterated that the school should be tapping into pub charities more frequently for funding where suitable.

Board members discussed putting person in charge of applying to these pub charities. Mike recommended the Board consider paying Shell extra hours to take this roll on as she knows the school's systems, is working with Jackie and is really efficient. Mike's recommendation is that the Board approve the re-set budget and that it be forwarded to Accounting for Schools for loading up. All agreed.

(1st Beccs, 2nd Nichola)

- Resolution for Funding: The BoT Raumati Beach School resolve to apply to Air Rescue and Community Services for a grant to help pay for the bore to allow the school to provide irrigation for the back field. The sum asked for will be \$18,000.00 inclusive of GST.

(All agreed)

5. Property Report

- Mike discussed the alarm system completely failing on Tuesday 7 August 2018. He explained that there had been a technician on site for the day and that at the time of the meeting, the junior block smoke alarms were not monitored and so there were manual core-points working. Mike had been actively working on it with the Ministry who sent someone out to quote on replacing the alarm system. He had spoken to Lee Ashby and the Ministry agreed to fund the alarm rebuild plus upgrade according to the school's five-year property plan. Mike had informed insurers that the school was not currently covered by an alarm and he had informed the Ministry that they needed to record that the school had mitigated that risk. The Ministry gave Mike verbal approval that they would supply the money forthwith and Lee Ashby is drawing up the paper work to get this underway. Mike has asked for security patrols to be increased around the school until then and that extra cost will be covered by the money supplied by the Ministry as expenses. Mike

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confirmed that normal evacuation procedures were still possible.

- The backfield is completed, it's been graded and flattened, the irrigation and pipes are in, the bore will be done in the holidays and the grass seed will go down within the week following the meeting.
- On the far side of the backfield, they have mounded up earth for a BMX track. Mike has taken it upon himself to build the track with a group of year eight boys. He is planning to work over the next couple of months and get this completed by the same time the backfield is opened. This will all be done without any extra cost. Nichola suggested that perhaps a bit of an opening ceremony could be arranged for the field and track.

6. Discussion regarding tracking and priority learners

- Ongoing

7. Policies Review

- The Board reviewed the Planning, Reporting and Administration policy and the Employment and Personnel policy. These will be reviewed annually.

8. NZEI Strike Action - 15 August 2018

- Mike and Shellee declared a conflict of interest.
- Mike ran through some suggestions on options that the Board could consider in regards to the NZEI Strike. Mike stressed that this is just information for the Board and he is not biased in any way. Mike explained that staff across the school are part of various unions i.e. the Tech Centre are not members of the NZEI, but of PPTA, and therefore will not form part of the industrial action that at this stage is still scheduled for Wednesday, 15 August 2018. As this strike involves the teachers' collective being up for renewal, the office staff will also not form part of this industrial action. Additionally there is a staff member who has utilised their right to not be part of any union and is covered by an Individual Employment Agreement. Mike explained that the Board as the employer ultimately has the responsibility to decide what they want to do with the school on that day.

The Board discussed the implications and options taking into consideration duty of care and mitigating risk. After much deliberation the board agreed that normal teaching services cannot be offered on the day and that only office staff and non NZEI staff will be present at school.

Mike asked Nichola to send the Board's decision to the office in order for them to send the information out and he asked Shellee to send the Board's decision out to staff.

9. Unit holder (discretionary overview)

- Nichola mentioned that she felt that what they had written was really good and honest. She said she felt that particularly around the sports area there seemed to be a bit of negativity. Mike reassured the Board that they should "watch this space" as a new person would be taking over along with Tansy. A couple of

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simple changes has already been made and the structures and organisations around how sport is handled has been changed slightly.

- Howard expressed some concern around sport and which sports the school is and is not getting involved in. Sports uniforms were discussed. Howard speculated about whether the school is trying to do too much and the need to be responsive to amounts with a less is more outlook.
- Shellee to ask Matt to chat to students regarding what sports they'd be interested in getting involved in.
- The upcoming touch rugby season and planning related to it was discussed. Howard volunteered and said he'd be happy to help Tansy with the touch season planning if needed.

10. Item for next meeting's agenda

- Prisca and Julie will be present at the next meeting. Julie will be presenting the data based on the assessment of PACT (Progress and Consistency tool) around writing plus teacher judgements against school-wide targets. Prisca will be present to talk about the PE and Health Review as well as about the process the school follows when conducting a review.

Monitoring**11. Community consultation**

- There is currently a report out on reporting back to parents to which approximately 70 responses have been received.
- Becs showed the other Board members the exciting progress that has been made on the school app that is being paid for with fundraising money.

Board Administration**12. Preparation and task allocation for next meeting**

- Prisca and Julie will be presenting at next meeting.
- Potential feedback from reports.
- Next meeting rescheduled to 11 September 2018.

There being no further business the meeting closed at 8.06pm.