



REVIEWED: MARCH 2022

Information sharing and reporting to parents

Conversations about student progress and achievement across the curriculum require meaningful, ongoing information-sharing processes. It's important that roles and expectations are clear for students, teachers, parents, whānau, and the wider community. Sharing information is an essential part of creating relationships for learning.

A) Purpose:

The School has a legal requirement to inform parents of a child's personal and academic programme. NAG2c requires schools to report to students and their parents the progress and achievement of individual students :

1. in plain language, in writing (this can be digital), and at least twice a year; and
2. across the NZC

At Raumati Beach School, we are committed to sharing information and building partnerships with parents and whanau focused on student learning and progress. This is a relationship where home and school work together on something that is really important – a child's learning and wellbeing.

These partnerships are important because:

- Students want to learn and progress – to do so they need to want to take risks, make changes, and share their thinking with others.
- Teachers make a difference – they are the best in-school influence on learning. Teachers know and understand pedagogy and curriculum.
- Parents and whānau know their children best.

Students are more likely to make progress and succeed when parents and whānau, and their teachers work together in a way that is focused on learning; sharing information and acknowledging expertise; understanding and celebrating similarities and differences.

Procedure: (Please note that this is subject to change)

TERM 1: We start the year with our Team Up day. This is an opportunity for parents, students, and teachers to set goals and develop new relationships at the beginning of the year.

From 2021 parents will receive:

- One learning Story in a key Curriculum Area
- Parent/ Teacher/Student Learning Conference

TERM 2:

From 2021 parents will receive:

- One learning Story in a key Curriculum Area
- Two Curriculum Snapshots in areas other than key curriculum

TERM 3:

From 2021 parents will receive:

- Two learning Stories in key Curriculum Areas
- Two Curriculum Snapshots in areas other than key curriculum

TERM 4:

From 2021 parents will receive:

- One Learning Stories in key Curriculum Areas
- Two Curriculum Snapshots in areas other than key curriculum
- One Learning Story focussing on student wellbeing, attitude etc.

Educa:

The school uses Educa, a digital platform, which enables real-time information sharing with parents and whanau. This is the tool that we will use to communicate with the community and provide parents with progress and achievement information.

Important:

Information should be given about a child's ability, attainments and skills, attitudes and behaviours, and relationships with others.

Reporting may take both oral and written forms.

Comments should be positive and professional. However, it is important that these be accurate and truthful. Parents must be told honestly about strengths and weaknesses.

Children's work should be shared with parents.

Parents should know about any issues with their children before any formal reporting takes place. There should be no surprises for parents during these reports. If an issue has arisen regarding a child's progress parents should be contacted immediately. Waiting for scheduled interview times is too late.

Parents have the right to request information about their child at any time. However, staff need to have the opportunity to prepare for any meeting that is requested regarding students.