

RAUMATI BEACH SCHOOL

28 June 2018

Dear Parents & Guardians,

MID – YEAR PARENT/TEACHER/STUDENT MEETINGS Team Wharemauku, Te Moana 3-4, Te Moana 5-6, Team Kapiti

Wednesday 25th July 2.15pm – 5.30pm & 6.30pm – 8.00pm

Thursday 26th July 3.15pm – 5.15pm

**School will close at 2.00pm for all students on
Wednesday 25th July 2018 only**

As part of our school information and reporting process, parents and caregivers of students in years 1-8 will have received a mid-year 'progress snapshot' report (or learning journal for students in Wharemauku). Following the report there is an opportunity to meet with the classroom teacher in term 3. The progress snapshot report provides information regarding student progress in reading, writing and mathematics. The parent/teacher meetings are an opportunity to share information, celebrate success and discuss your child's progress and achievement at school.

You can book a time to meet with the teacher by using our online booking system. The online booking system allows parents and caregivers to make appointments themselves. Bookings will open at **3.00pm** on **Thursday 28th June** and will close at **3.00pm** on **Monday 23rd July**.

To access the online system go to the following web page:

<http://www.schoolinterviews.co.nz/home.code> and enter our school code **ejtha** or click on the link via our school website <http://www.raumatibeach.school.nz> and follow the instructions.

Meetings will be 15 minutes long in duration. There will be time to ask questions, look at your child's work and celebrate progress towards their learning goals. We encourage you to bring your child to the meeting so they can be involved in setting goals and deciding on next steps.

A bell will ring to indicate the **start** of each meeting. Your cooperation in adhering to your meeting time would be greatly appreciated by both the classroom teachers and those parents waiting.

If you feel there is information which was not covered in the time available, you are welcome to arrange an appointment with the classroom teacher at a convenient time.

If you wish to see Shona Pengelly our SENCO, please contact her directly for an appointment

Regards

Julie Morris
DEPUTY PRINCIPAL (Student Achievement)



Book School Interviews Online

Parent-teacher meetings will be held at the following times:

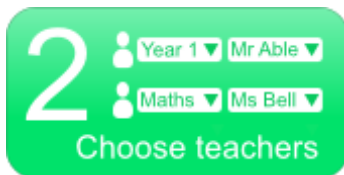
- 2 15pm – 5.30pm & 6.30pm – 8.00pm Wednesday 25th July
- 3.15pm – 5.30pm Thursday 26th July

To book your meetings, go to www.schoolinterviews.co.nz/code in your browser, and enter the event code **ejtha** Then follow these three simple steps:



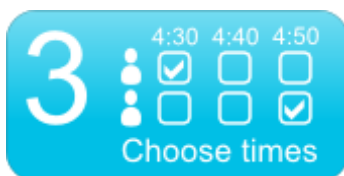
First enter your name, your student's name, and your email address.

If you need to book for more than one student, change the "Book for x students" setting, and enter the other student's name.



On the next page, pick the teachers you want to meet.

First select the subject, then choose from the list of teachers.



Then you'll see a timetable showing when your chosen teachers are available. Simply click on the times that suit you.

When you have finished, your meetings timetable will be emailed to you. You can return to the site and enter the event code **ejtha** again to change or cancel your meetings

If you don't have internet access, please call **Angela** at the school office (Ph: 902 5596). She will be able to make a booking for you.